



TRACCESS CI 9.4

Knowledge. Capability. Assurance.

What's New

September 2013

9.4 Updates

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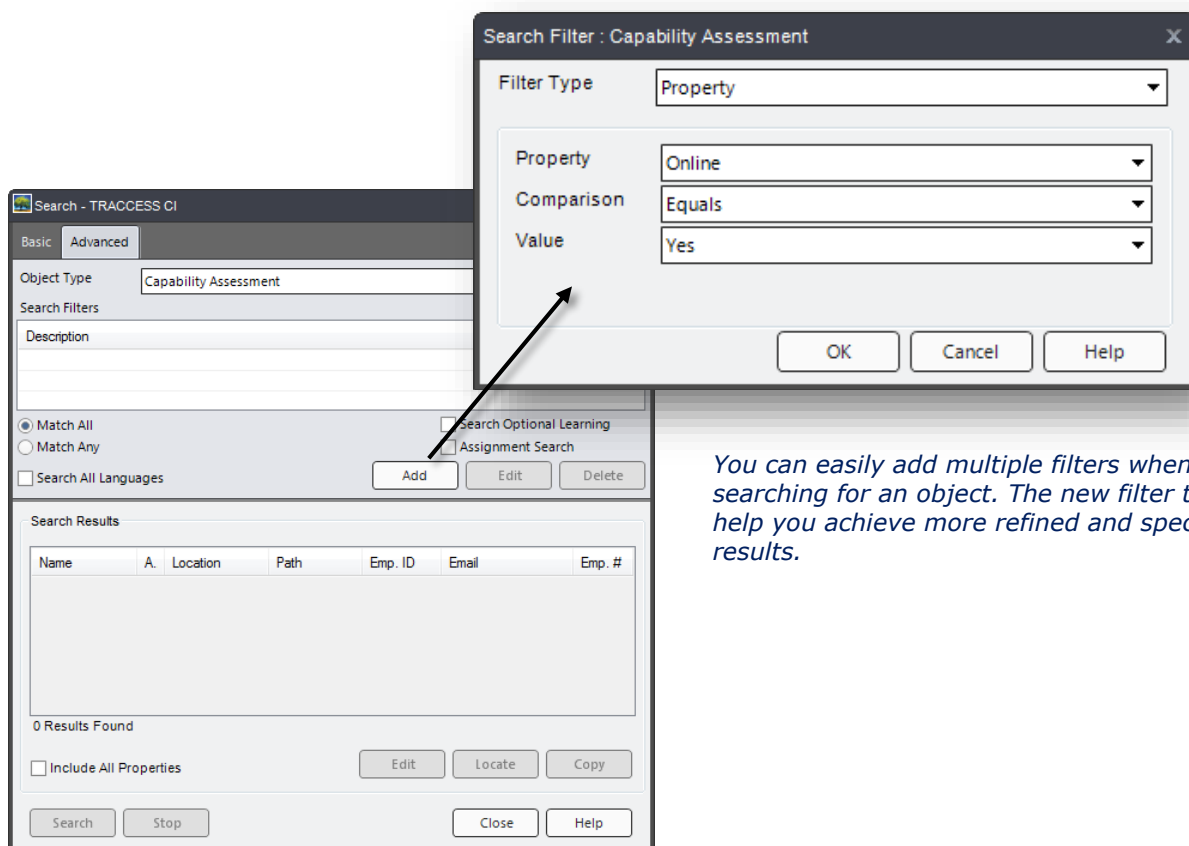
More Refined Searches with New Filter Types

New filter types for the advanced search makes searching for objects easier and faster than ever. When you search for an object in the system, the results can sometimes be overwhelming. Now with more filter choices, you may never have to scroll through a list of search results again.

The Search Filter dialog now has a Filter Type dropdown menu. You can be more specific about the object you're looking for by identifying:

- An object property
- What the object contains
- What the object is contained by
- What/who the object is assigned to

And each filter type has a number of values you can specify. For example, when your Object Type is "Capability Assessment," you can search for only the Capability Assessments that are set as "online." You can see how this would look in the Search Filter dialog:



You can easily add multiple filters when searching for an object. The new filter types help you achieve more refined and specific results.

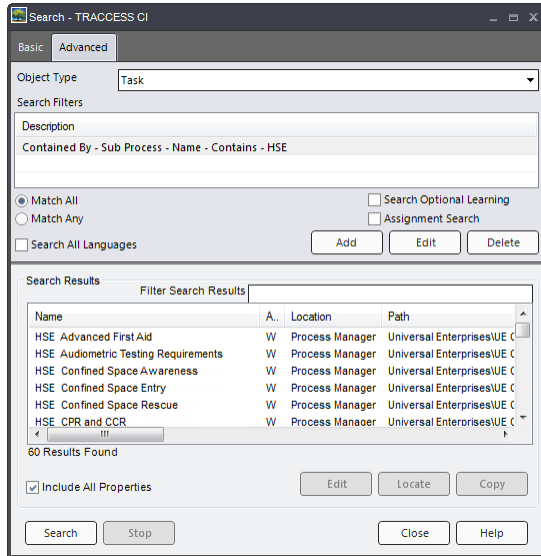
You could also search for people who are Supervisors, Tasks that have specific learning resources, or Knowledge Assessments that have a certain number of "final" type questions.

Narrow your results even further by adding multiple filters and mix any number of the filter types (with the exception of the "assigned to"). You can also efficiently manage your search filters in the Search Filters Description box by using the add, edit, and delete functions.

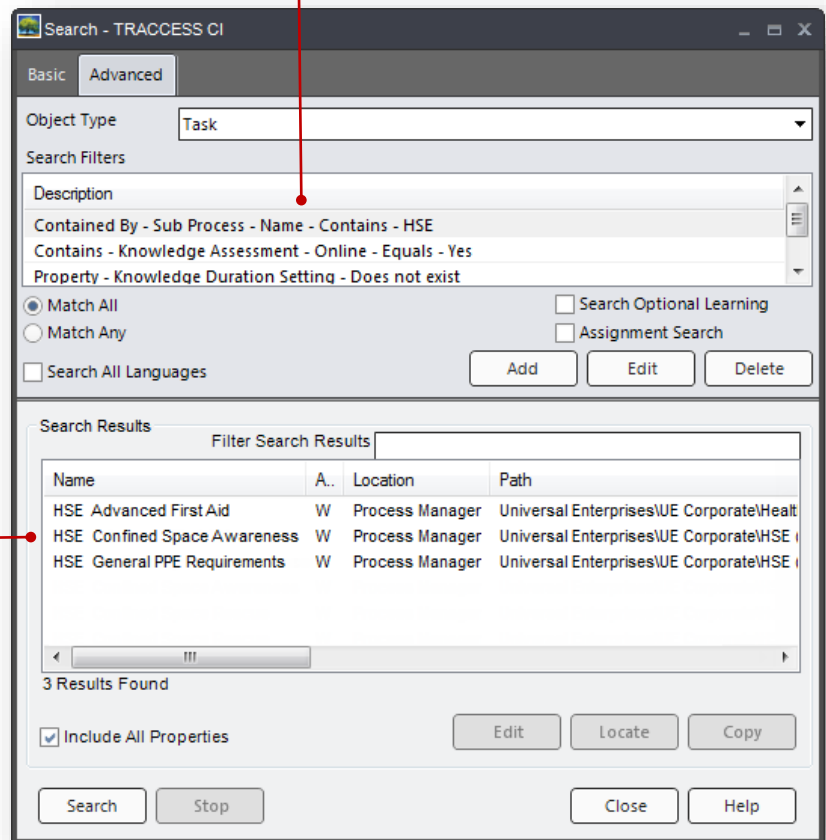


As an example, if you wanted to ensure that all your Health, Safety, & Environment (HSE) Tasks with Knowledge Assessments have duration settings, you could easily search for this by using filters:

Here you can see that only one filter was added—it indicates to search for Tasks that are contained by a Sub Process with "HSE" in its name. This returned 60 results.

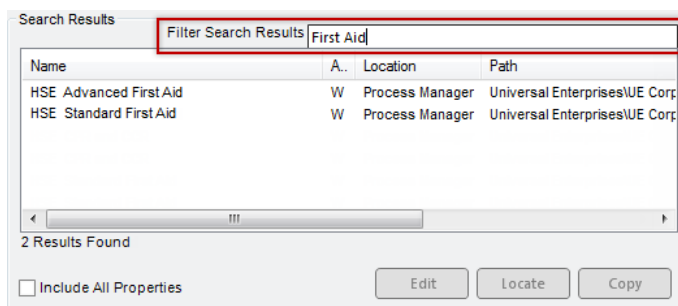


Two additional filters have been added for this search: Tasks that contain Knowledge Assessments that are online and Tasks that do not have a Knowledge Duration Setting.



This search returned 3 results. Now you can easily navigate from the Search dialog to these three items and change their duration settings.

A search results filter field has also been added, so you have easily refine your search results instantly with a keyword(s).

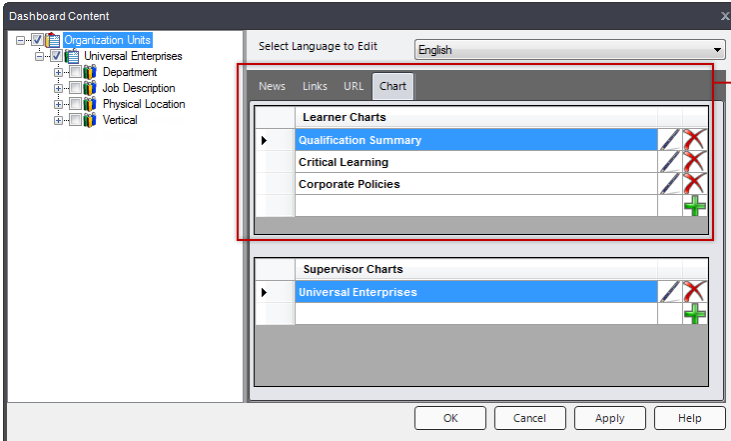




Selecting which Tasks Appear in the Qualification Summary

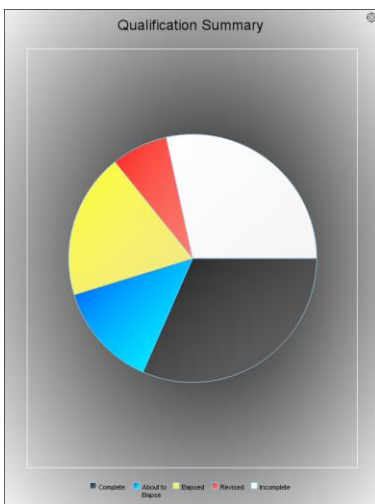
The Qualification Summary pie chart has always been a great tool to quickly see a Learner's overall progress. Now, this same chart can be customized, so Learners and managers can display specific learning.

Now controlled in Dashboard Content, Operational Administrators and System Owners can modify the default Qualification Summary by learning and with filters. Additional Qualification Summaries can be added and renamed as desired to show additional, specific learning summaries on your Learners' dashboards.

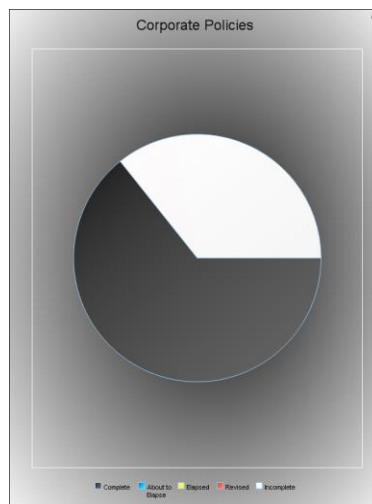


Here you can see three variations of the Qualification Summary managed in Dashboard Content.

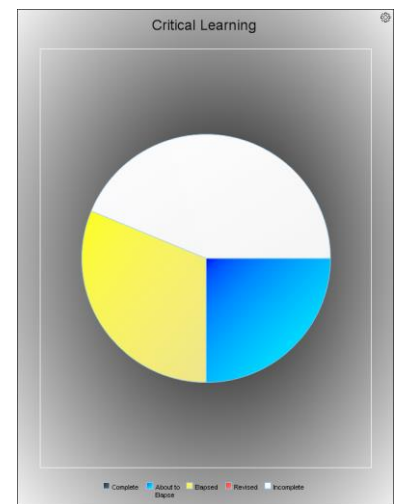
Several Qualification Summary charts can be displayed on Learner Dashboards. Below are three chart examples customized to show Learners different types of learning requirements. Charts like these will help Learners narrow down their focus from their overall Required Learning:



Qualification Summary with all Required Learning.

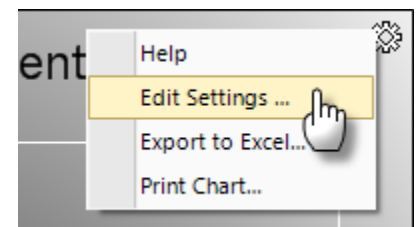


Qualification Summary showing only the "Corporate Policies" Process.



Qualification Summary showing only Sub Processes labeled as "critical."

Although Learners cannot modify the Qualification Summary charts that are set to appear on their dashboard, they can add and edit any number of their own customized charts. Learners can split up their learning or focus on one area of learning, and filters help to refine the pie chart even further. This is easily done by choosing 'Edit Settings' from the gear menu.

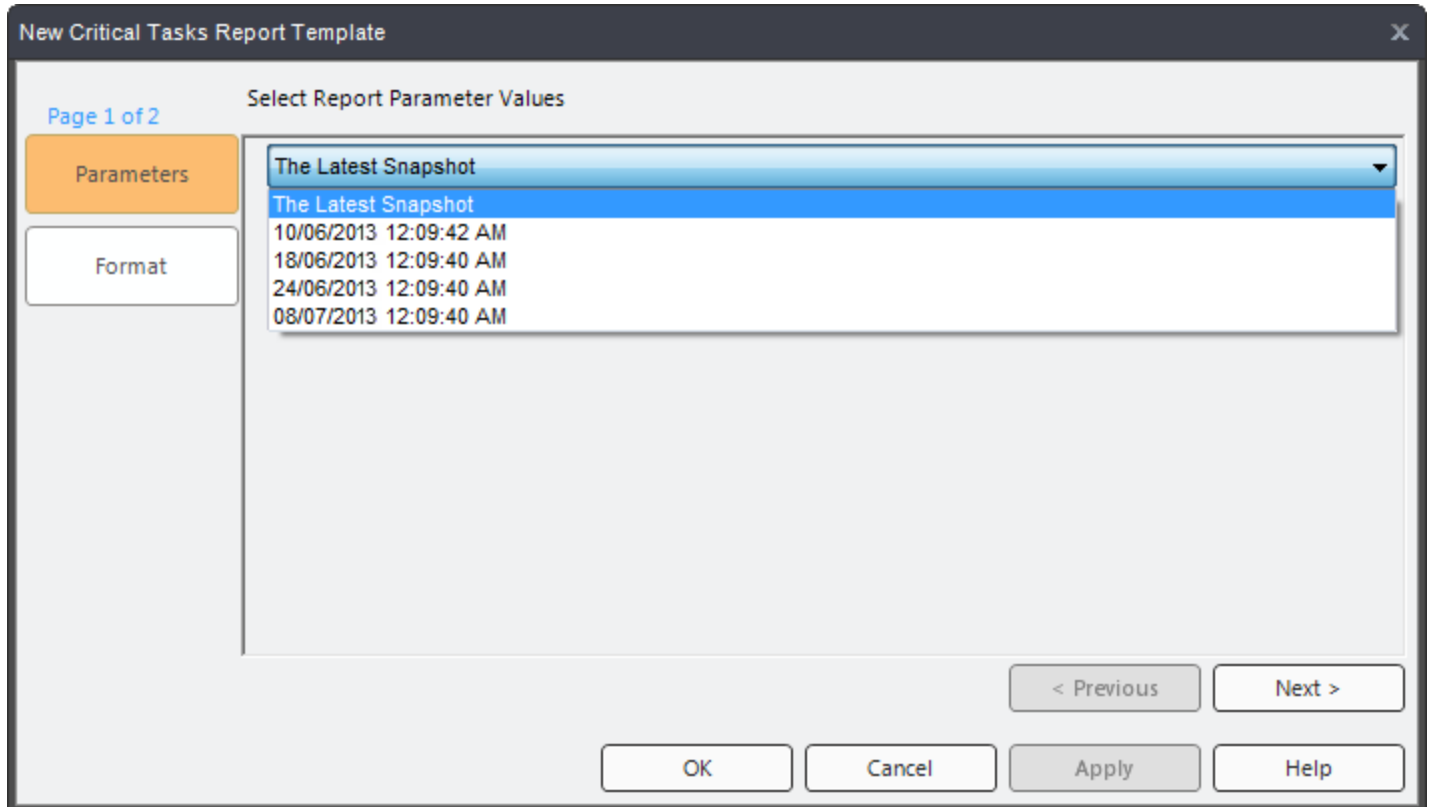




Latest Snapshot Option for Custom Crystal Reports

Now when creating a Custom Crystal Report, you can create the option of choosing "The Latest Snapshot" and other recent snapshots. This gives you more flexibility on what data you want the report to be run on.

By choosing the "Data Warehouse Snapshot ID" Data Type for a user-specified parameter, the latest snapshot as well as recent snapshots will be available under the Parameters tab when creating a Custom Crystal Report template. With this option available, you don't need to worry about running a report as soon as a snapshot is taken. You can also run multiple reports, choosing different snapshots, and easily comparing data.

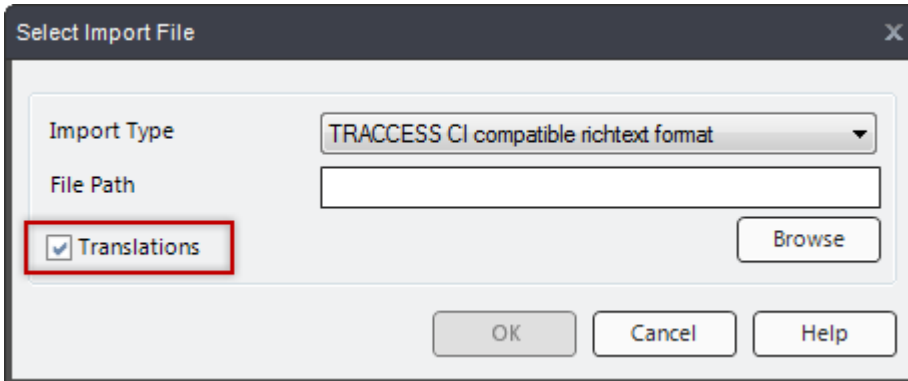




Enhanced Knowledge Assessment Translations

A translations checkbox has been added to the Select Import File dialog to help prevent errors when importing translated Knowledge Assessments.

Knowledge Assessment import files contain coding with special characters that define a question's properties. During a translation, this coding can mistakenly be changed or erased, resulting in questions not behaving as intended after the import. However, when the Translations checkbox is enabled, only the question, description, and answer text will be imported. This ensures that all other question properties, such as the correct answer, answer style, and answer order remain intact.



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